



APPLICATION FOR RECOGNITION OF NEW SCHOOL (FORM-II)

[See Rule 31(1) AND 34(5)]

* Mandatory fields

Application No. * PSR062020105

Type of application * Up-Gradation of School (Class 11 to 12)

District * GURUGRAM

1. Details of Proposed School

A. General

i. Name of School * Gurugram Global Heights School

ii. Stage for which Permission/Up-gradation Applied for * Sr. Sec.

iii. Sr. Sec. stage mention stream for which permission / up-gradation is sought * Arts, Commerce, Science

iv. Permission to establishment or up-gradation of school granted by * Director
Note: The schools running in the state before 31.03.2007 as temporarily recognized shall be deemed to have been permitted under this rule for the purpose of recognition or upgradation.

iv(a). Order No. 23/61-2019/15

iv(b). Order Date 2019-12-24

v. If already recognized mention stage alongwith order no. and date Middle Director

v(a). Order No. * 23/19-2018PS(E-1)

v(b). Order Date * 2019-10-25

B. Location Details of School

i. Area type * Urban

ii. Plot No. UNIT NO 1,

iii. Address * C BLOCK

iv. Sector/Mohalla SECTOR-102 BPTP

v. City/Town/Village * AMSTORIA KHERKI MAZRA

vi. CD Block * GURUGRAM HUDA

vii. Assembly constituency * BADSHAPUR CONSTITUENCY

viii. Telephone no. with STD code

ix. Mobile No. * 9899100084

x. Email address * harsh88tandon@gmail.com

C. Type of School/Curriculum

i. Type of School * Co-Education

ii. Approximate no. of students to be admitted * 2450



b) For 9-12th class

CBSE

v. Medium of instruction *

English

▶ 2(a). Details of Authority to Run the School (Refer to Rule-29)

1. Name * Lakshay Educational And Charitable Trust

2. Registration Details *

i. Scheme of management(Under Rule-31) *

Yes

ii(a). Registration no.

8883

ii(b). Registration date

2010-08-09

ii(a). Registration authority.

SUB Registrar, Janakpuri, New Delhi

iii. Composition of managing committee? *

Yes

iv. Number of members of managing committee *

10

▶ 2(b). List of Members in Managing Committee

Name *	Age *	Qualification *	Profession *	Designation *
V.P. TANDON	56	M.A. B.ED.	EDUCATIONIST	CHAIRMAN
YOJNA RAGHAV	40	GRADUATE	BUSINESS	VICE-CHAIRMAN
VANDANA TANDON	54	M.SC. M.ED.	EDUCATIONIST	GEN. SECRETARY
S.K. SARASWAT	64	M.SC. , M.ED.	RETIRED DDE, GNCT DELHI	EDUCATIONIST
POORNIMA RAGHAV	40	POST GRADUCATE	BUSINESS	WOMEN REPRESENTATIVE
BHAWANA CHIBBER	42	POST GRADUCATE	SERVICE	VICE-PRINCIPAL
BHARTI DHONDIYAL	29	GRADUATE	SERVICE	TEACHER REPRESENTATIVE
RITU SHARMA	29	GRADUCATE	SERVICE	PARENT REPRESENTATIVE
AJIT POPLI	58	GRADUCATE	SERVICE	MANAGER
DR. BHUPENDRA SINGH	70	M.SC., M.ED., PH.D	RETIRED JT. DIRECTOR, GNCT DELHI	MEMBER

▶ 3. Land Details (Refer to Rule-30)

A. Area Details

i. Total land area(In sq. ft.) *

217800.00

ii. In addition to above, these schools shall provide or make arrangement for

No

if yes, then area *

0.00

Distance *

0.00



distance according to the number of student *

B. Ownership Details

Ownership type * Owned Land

Location of Land

i(a). Khewat * 365, 309, 127

ii(a). Whether land is in one patch? * Yes

i(b). Khasra no. * 365,309,127

ii(b). No. of patches * 0

i(c). Killa * 11/2, 11/1, 12/2 19 Min, 20 Min ,21 Min, 22 Min ,1 Min ,2 Min

iii. If more than one patch sizra of land duly countersigned by the Tesildar be attacehd? * No

i(d). Plot no. UNIT NO 1, C-BLOCK

iv. Whether pieces of land adjusent & easily approachable and functionally suitable? * Yes

4. Proposed Building Details

A. Proposed Plan

i. Proposed plan whether attached and duly signed by registered architect and owner or lessee * Yes

ii. Covered area * 8366.27

ii(a). Ground coverage * 22687.00
 ⓘ For new school: it should be confirming to Urban Development Department, Town and Country Planing Department, Panchaynt and Development Deparmnet whichever is applicable

ii(b). Total covered area(in Sq. Ft.) * 8366.27
 ⓘ If more than one floor

ii(c). Percentage of ground coverage(Sq. Ft.) * 7.59

ii(d). FAR * 25.32%
 ⓘ Floor Area Ratio (for new school)

B. Room Details

i. Total no. of rooms * 75

ii. No. of class rooms * 70
 ⓘ One class room for each section

List of Other-rooms in the buiding

Room type *	Lentered *	Length *	Breadth *	Height *
Office of Head	Yes	24.00	25.00	12.00



Library	Yes	30.00	24.00	12.00
Physics Lab	Yes	28.00	36.00	12.00
Biology Lab	Yes	28.00	36.00	12.00
Science Lab	No	0.00	0.00	0.00
Computer Lab	Yes	50.00	36.00	12.00
Store Room	Yes	25.00	39.00	12.00
Chemistry Lab	Yes	29.00	36.00	12.00
Commerce Room	No	0.00	0.00	0.00
Composite Science Lab	No	0.00	0.00	0.00

iii. Verandah

a. For new school- 8' for single loaded & 10' for double loaded	10	b. For existing school- 6' for single loaded & 8' for double loaded	
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iv. Stairs

a. For new school- 6' width *	Yes	if no, Size	8
b. For existing school- 4'-6'' width. Additional stair after linear distance of 100' *	No	if no, Size	

v. Ramp

a. For new school- 6' width *	Yes	if no, Size	6
b. For existing school- 6' width. If the school doesn't provided ramp then it should arrange the classes for the handicapped students at the ground floor *	No	if no, Size	

vi. Provision of Laboratory *



vii(a). Is drinking water facility? *	Yes	vii(b). Mode of supply	MUNICIPAL
viii. Toilets & Urinals separated for boys and girls *	Yes		
viii(a). Number of toilets for the girls *	50	viii(b). Number of toilets for the boys *	50
(ix). Electricity facility? *	Yes	(x) Furniture for students *	Yes
(xi) Open space for morning assembly *	Yes	(xii) Boundary Wall *	Yes
▶ Pledge Money			
Is Pledge Money attached? *	Yes	If yes, then Amount *	2300000
▶ School Record			
Is School Record attached? *	Yes		
▶ Audit Report			
Is Audit Report attached? *	Yes		

▶ List of Class-rooms in the buiding

⚠ Please note: Class room size for new school-24'x18'x10' @ 10 Sq. ft./Student and for existing school - I-VIII Class @9 Sq. ft./Student, IX-XII Class @10 Sq. ft./Student

Total Rooms *	Lentered *	Length *	Breadth *	Height *	Area(Sq. ft. each room) *	No. of students to be adjusted *	Total no. of students *
75	Yes	25	34	12	850	35	2450

▶ 5. Staff Statement

A. Whether pay scale would be same as provided in Appendix A attached with Haryana School Education Rule-2003 *	Yes		
B. Whether pay scale would be same as provided in Appendix A attached with Haryana School Education Rule-2003 *	Yes	C. Written agreement with teachers(Rule-161) *	Yes



(Principal/Head
Mater) *

iii. 0.00
Master/Mastress
*

iv. 0.00
Teacher(JBT/C&T
/Language/PTI) *

v. Non-Teaching
staff (Clerk/Lab
assistant/Class IV)
*

► List of Actual Staff Statement with Salary

Name *	Date of Birth *	Gender *	Qualification *	Designation *	Subject *	Salary *
BHAVNA CHIBBER	1976-12-21	Female	B.COM, M.COM, M.SC. MCA, B.ED	VICE-PRINCIPAL	COMMERCE	82461.00
VANDANA SAXENA	1980-10-10	Female	B.A., M.A.(ENG), B.ED. PH.D.	TGT (ENG)	ENGLISH, SST	30000.00
SONIA RANI	1986-07-14	Female	BA , MA, B.ED.	TGT HINDI, SKT	HINDI , SANSKRIT	18000.00
AKSHI VIJ	1990-07-07	Female	B.SC., B.ED.	TGT SCI.	SCIENCE	20000.00
BHARTI DHONDIYAL	1991-10-17	Female	B.COM, B.ED, CTET	PRY TR.	ALL SUBJECTS	30000.00
PRAGTI MAHESHWARI	1988-03-23	Female	BA. B.ED.	PRY TR.	ALL SUBJECTS	25000.00
MUKESH YADAV	1984-12-10	Male	B.COM, D.ED. NTT, MA	PRY TR.	ALL SUBJECTS	22000.00
REKHA RANI	1987-12-04	Female	B.SC., B.ED.	PRY TR.	ALL SUBJECTS	28000.00
KHUSBOO GUPTA	1987-06-15	Female	MA, B.ED.	PRY TR.	ALL SUBJECTS	18000.00
SHIVANI AGGARWAL	1987-12-10	Female	MA(ART) DRG./PAINTING	DRG. TR.	DRWAING	18000.00
SH SYED ALI ANSARI	1994-02-07	Male	B.P. ED	PHY ED. TR.	PHYSICAL EDUCATION	18000.00
PRIYANKA	1998-07-20	Female	BA	CLASS IV	ALL SUBJECTS	15000.00
PRAGYA VERMA MALIK	1985-01-02	Female	DIP. IN BUSINESS MGT.	ACCOUNTANT	ACCOUNTANT	20000.00

► List of Proposed Staff Statement with Salary

Name *	Date of Birth *	Gender *	Qualification *	Designation *	Subject *	Salary *
AKANSHA TANDON	1990-02-03	Female	MBA, B.ED.	PRINCIPAL	COMMERCE	64040.00
INDU RAWAT	1997-10-18	Female	MA (ENG) B.ED.	PGT (ENG)	ENGLISH	38145.00



MUKESH KUMAR	1982-09-13	Male	M.SC.(CHEM) B.E.D	PGT (CHEM.)	CHEMISTRY	38145.00
SUSHANTA KR. DASH	1973-05-02	Male	M.SC.(MATHS), B.ED.	PGT(MATHS)	MATHS	38145.00
INDIRA PREMA	1984-08-15	Female	M.SC. (BIO)	PGT (BIO)	BIOLOGY	38145.00
KIRAN SONI	1970-09-20	Female	M.COM, B.ED.	PGT (COMM)	COMMERCE	38145.00
ANU RANI	1987-07-21	Female	MA(POL. SCI.) JBT	PGT (POL.SCI.)	POL. SCI.	38145.00
AMIT KUMAR SINGH	1990-04-28	Male	MA (HISTORY)	PGT (HISTORY)	HISTORY	38145.00
SARIKA MALHOTRA	1992-09-08	Female	MA. (ECO), B.E.D	PGT (ECO)	ECONOMICS	38145.00
ANIL KUMAR GUPTA	1988-10-17	Male	M.P. ED.	PGT (PHY. ED.)	PHYSICAL EDUCATION	38145.00

6. Proposed Fee Structure

i. Class-wise fee & funds *	Yes No funds expect Red Cross, CWF and Sports funds	ii. To be displayed on notice board? *	Yes
iii. Issue of fee receipt? *	Yes	iv. Whether fe is charged according to the Rule 158 & 159? *	Yes

Actual Student Strength and Fee Detail

Class *	Total Strength *	Admission Fees (Per Student) *	Annual Charges (Per Student) *	Tution Fees (Per Student) *	Any Other Fees (Per Student) *
PRE NUR	5	1000.00	20000.00	6500.00	7000.00
NUR	10	1000.00	20000.00	6500.00	7000.00
PREP	20	1000.00	20000.00	6500.00	7000.00
I	27	1000.00	25000.00	7500.00	7000.00
II	15	1000.00	25000.00	7500.00	7000.00
III	8	1000.00	25000.00	7500.00	7000.00
IV	13	1000.00	25000.00	7500.00	7000.00
V	15	1000.00	25000.00	7500.00	7000.00
VI	9	1000.00	25000.00	8500.00	7000.00
VII	8	1000.00	25000.00	8500.00	7000.00
VIII	1	1000.00	25000.00	8500.00	7000.00



Proposed Student Strength and Fee Detail

Class *	Stream *	Total Strength *	Admission Fees (Per Student) *	Annual Charges (Per Student) *	Tuition Fees (Per Student) *	Any Other Fees (Per Student) *
XI	SCIENCE	35	1000.00	30000.00	10500.00	9000.00
XI	HUMANITIES	35	1000.00	30000.00	10500.00	9000.00
XI	COMMERCE	35	1000.00	30000.00	10500.00	9000.00
XII	SCIENCE	35	1000.00	30000.00	10500.00	9000.00
XII	HUMANITIES	35	1000.00	30000.00	10500.00	9000.00
XII	COMMERCE	35	1000.00	30000.00	10500.00	9000.00

7. Payment Details

i. Payment Status	✓ Done	ii. Payment Mode	Online
iii. Amount	10500.00	iv. Payment Date (Bank Settlement Date)	25/06/2020 00:00:00
v. GRN No.	65319350	vi. CIN	CPAAEDQNH8

8. Enclosures

1. Recognition Certificate *	Download
2. Registration certificate of Society/Trust/Individual/Individuals of Association/Company *	Download
3. Pattanama/Registry *	Download
4. Sizra of Land *	Download
5. Ownership of Land Certificate *	Download
6. Proposed site plan of building(Map of Building) *	Download
7. Undertaking in the form of affidavit as per Rule 29 and RTE Act/Rule 2011 *	Download
8. DTP NOC & CLU or NOC from MC/Local *	Download
9. Proposed Report of C.A. on the Financial Position of the society *	Download
10. School exists in existing school list issued by the Department *	Download
11. Rules and Regulations for Staff under Rule 162 *	Download
12. Ownership Title document(in case of Owner) *	Download
13. Copy of resolution(in case of lessee) *	Download
14. Safety of Building *	Download

**17. Pledge Money ***[Download](#)**18. School Record ***[Download](#)**19. Audit Report ***[Download](#)**20. Inspection Report ***[Download](#)[← Go to List](#)